



ADJ 100, Survey of Criminal Justice Elite Learning—Fall 2018

Supporting Colleges: MECC SVCC WCC VHCC

Southwest Virginia Education and Training Network

Contact Information

Instructor: Mrs. Gina Hamm

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Office/Hours: Asynchronous Course

Course Description

Presents an overview of the United States criminal justice system; introduces the major system components-- law enforcement, judiciary, and corrections. Lecture 3 hours per week. 3 credits.

Time & Location of Class Meeting: This course is asynchronous, which means you will be able to access your course material at any time of the day or night. You should have a specific time in the day that you will be assigned to work on your assignments for this course.

Statement of Broad Goals/ Course Objectives:

In this course, students will be introduced to the many concepts that surround the area of criminal justice. Students will learn basics of the criminal justice system and the three system components: law enforcement, judiciary, and corrections. They will also examine the aspects of crime that prevails in America, justice that suffices these crimes, and forensic science evidence that convicts these crimes. Students will be asked to communicate on a regular basis, sharing thoughts and ideas about current events, readings, and other criminal justice beliefs. They will also be responsible for reading and work from the book as well as research and essay type assignments.

Students that successfully complete this course will earn 1 high school credit and 3 hours of college credit for ADJ 100 as well as have a basic overview of our criminal justice system and related topics.

Required Texts

Title: *Criminal Justice*

Authors: James A. Inciardi

Edition: 9th

Copyright: 2010

Publishers: McGraw-Hill Companies

ISBN: 9780073527963

Ordering Information: This book is available through most book sellers including those online such as Amazon, Barnes and Noble, Wal-Mart, eBay, etc.

Technology Requirement: Students will be required to complete and submit assignments by using Moodle, the learning management system for Elite Learning. The course can be accessed at www.svetn.org. Students will need use of the Internet for all coursework. Access to word processing and presentation software is also required.

Technical Support: Technical problems are not common but occur from time-to-time. To receive prompt support, students must submit a trouble ticket by going to www.svetn.org and then selecting the Contact tab. The trouble ticket form will be distributed to the informational support team. You should receive a response

within 24 hours (usually much sooner). After you have submitted the trouble ticket, please send me an email or message to let me know what problems you are having.

Units of Study/Teaching Methods

Specific Goals for each chapter will be stated on Assignment Sheets in course.

Unit 1: The Foundations of Crime and Justice	
Week 1	Introduction Materials Chapter 1—Criminal Justice In America
Week 2	Chapter 2—Crime and the Nature of Law
Week 3	Chapter 3—Legal and Behavioral Aspects of Crime
Week 4	Chapter 4—Criminal Statistics and the Extent of Crime Chapter 5—The Process of Justice
Week 5	Forensics Week I
Unit 2: The Police	
Week 6	Chapter 6—Police Systems in the US
Week 7	Chapter 7—Enforcing the Law and Keeping the Peace
Week 8	Chapter 8—The Law of Arrest, Search, and Seizure
Week 9	Chapter 9—Beyond the Limits of the Law
Week 10	Forensics Week II
Unit 3: The Courts	
Week 11	Chapter 10—The Structure of American Courts Chapter 11—Judges, Prosecutors, and Others of the Bar of Justice
Week 12	Chapter 12—The Business of the Court Chapter 13—Sentencing, Appeal, and the Judgment of Death
Week 13	Forensics Week III
Unit 4: Corrections	
Week 14 And Week 15	Chapter 14—From Walnut Street to Alcatraz Chapter 15—Penitentiaries, Prisons, and Other Correctional Institutions Chapter 16—Prison Conditions and Inmate Rights Chapter 17—Probation, Parole, and Community-Based Corrections
Week 16	Forensics Week IV
Week 17	Final Assignment

All assignments are posted on Assignment Sheets in course. Students are responsible for knowing and adhering to due dates for readings, essays, and other in-class activities. Changes to the schedule will be announced. Students are responsible for noting all changes and adhering to them.

Criteria for Student Grading

Quizzes	33.3%
Assignments (including short essays, court case answers, etc)	33.3%
Class Participation/Discussion Forums	33.4%

Your final grade will be determined by the following scale:

Grading Scale

<i>Scale</i>	
90 - 100	A
80 - 89	B
70 - 79	C
60 - 69	D
Below 60	F

How to be Successful/Preparation for Class

- Make sure you read through this entire document. There is useful information here.
- Stay on task by printing off your assignment sheets and keeping them in a notebook with a calendar.
- Plan ahead, and do not procrastinate. The dual enrollment classes are college classes. An asynchronous class requires discipline. If you are not self-disciplined in your studies, then you need to rethink your ability to take this class. I DO NOT hound you for your work. This is a college class. If you do it, then you do. If you do not, then you do not.
- You must stay focused and keep a steady pace, or you will fall behind.
- Expect technical difficulties. Remember that technical difficulties happen with online courses. Here is what you do. Remember that all technical problems should be reported to your facilitator and SVETN. Technical problems mean you cannot send email, or you keep getting error messages. Remain calm, and understand that if you having problems then more than likely your instructors are too having problems. This means that **time** will take care of the problem, and when the systems come back up, we will pick up where we left off.

Attendance Policy:

- Students are required to log in to Moodle at least once a day to check messages, email, due dates, changes, etc. They are required to work for at least 45-90 minutes per day on class assignments. This consists of all week days throughout the semester, including snow days, unless otherwise noted on their calendar.

Email Information:

- I will sign into Moodle at least once every day, probably several times. Usually, if your email does not require an answer, I will not return the email.
- Remember, that if I feel it is necessary, I will copy your facilitator, your principal, and your college representative into the email.
- When sending me email, make sure you are specific. I need *specific information* from you in order to answer your questions accurately.
- Always remember to put ADJ 100 in any email subject line.

Assignment Information:

- **Late Work Policy:** Everything is assigned upfront, and you have due dates for everything set forth on day one of this class. You are given one week before work closes for good to make up any work that you have not completed. Therefore, there is no excuse for late work. If there is an emergency, then your facilitator needs to contact me via email or telephone immediately!
- When you turn in an assignment, name it appropriately. For example: **ghamm_ch1assignment_ebstanley**. There is a combination here. Your first initial and last name, assignment name, and school name.

- All assignments need to be properly formatted in a word processing software. All four margins are to be left at default; font face is to be set at Times New Roman; font size is set at 12-point.
- I expect writing to be grade-level proficient. Your guidance counselor and other teachers have recommended you to this class; therefore, I expect your academic performance to meet their recommendations and my expectations.
- I try to grade papers quickly, but with different schools being on different schedules, it does become challenging.
- Do not email me and ask me what you need to complete. You have your assignment sheets to use. It takes you just as long as it does me to do this, and this is your responsibility not mine.
- Keep all your assignments in a folder on your computer or on a jump drive. When I grade an assignment, save it too!!!!!!! This is your responsibility to keep up with your work!

Resources:

- **Wikipedia or Wiki-Anything is not ALLOWED!** What some students do not realize is that Wiki-etc websites can be edited by just about anyone, and this feature challenges Wiki's validity.

Plagiarism:

- COPY and PASTING is called Plagiarism.
- Copying the work of another person or using someone's work without giving them credit whether an essay or answers during a test, is considered plagiarism.
- Anyone who plagiarizes will receive an "F" on the assignment.
- I will report this to your guidance counselor, your principal, and your college representative.

Disabilities: Students may request academic accommodations for disabilities through the Office of Student Services. That office will evaluate the request and make recommendations for appropriate and reasonable accommodations, which the student will provide to the instructor. Please contact your guidance counselor or SVETN for more information.

Emergency Policy: Follow all emergency policies for your home school

Academic Integrity: Each student will be bound by the academic codes of their school. Any violations will be reported to the student's school for appropriate disciplinary action. Additional sanctions may be imposed if the Honor Code violation is severe. Violations may be reported to the community college as all violations area also a violation of the Honor Code of your local community college. Cheating will not be tolerated. Each student is considered a responsible adult, and it is assumed that students will maintain standards of conduct appropriate to membership in this online learning program. Emphasis is placed on standards of student conduct rather than on limits or restrictions. Guidelines and regulations governing student conduct are developed by representatives of the faculty, staff, and administration. More detailed information is found in the *Elite Learning Student Guide*.

It is critical that all students read the Elite Learning Guide for Students. This guide is located at www.svetn.org as well as within your course. Contact Dawn Stafford, SVETN Executive Director, if you have questions or concerns.

Course syllabus and schedule is subject to change at the discretion of the instructor.

SVETN Survey of Criminal Justice

Students: Please print this page off and give it to your guidance counselor:

Subject Material

Due to the nature of this course, there will be times that reading material and graphics are extremely mature. I understand that there will be material relating to violence, death, drugs, sex crimes, and other mature subjects. I also understand that these negative acts are what shape our criminal justice system. Therefore, I will deal with this material with professional college student manner and use them only for purposes of my course.

SVETN Syllabus Acknowledgment

I have reviewed the syllabus for SVETN's Survey of Criminal Justice class. By affixing my signature below, I signify that I understand the course requirements and know how my final grade will be determined. Further, I know how to contact my instructor for assistance and/or for clarification of points on this syllabus. My signature also signifies that I have read and understand SVETN's, my home school's, and community college's (if applicable) Academic Honesty Policies and will abide by their guidelines.

(Student's Signature)

(Date)

(Facilitator's Signature)

(Date)

(Parent/ Guardian's Signature)

(Date)