Contact Information

Instructor: Alison O. Scanlan

Office/Office Hours: Online

Telephone: Asynchronous times each week.

E-mail: The best way to reach me is by sending a message within your Moodle course; however, my email address is ascanlan@mecc.edu. My email should only be used as a last resort. Students should expect to receive message responses within 24 hours during the week and no more than 48 hours during the weekend. I will post in the Announcements if I will not be available, so be sure to read the Announcements!

Course (Catalog) Description

VCCS Master Course Description:
Introduces fundamentals of social life. Presents significant research and theory in areas such as culture, social structure, socialization, deviance, social stratification, and social institutions.

Prerequisite: Placement test may be required. School counselors will ensure completion of any test.

Students that successfully complete this course will earn 1 high school credit and 3 hours of college credit for SOC 200 as well as have a basic overview of sociology and related topics.

This course satisfies VCCS Core Competencies in the following categories:

- Communication
- Critical Thinking
- Cultural and Social Understanding
- Information Literacy

Course Materials


All course materials were selected to meet the course goals and objectives. Students should contact their facilitator or guidance counselor to receive all textbooks. If you are unable to receive a book within the first few days of class, contact the instructor.
**Time & Location of Class Meeting:**

This course is asynchronous, which means you will be able to access your course material at any time of the day or night. You should have a specific time in the day that you will be assigned to work on your assignments for this course. It is critical to log into your course on a daily basis. **I check the user access logs in Moodle each day to make sure that you are working in this class. The user logs give me detailed information (such as how much time you are spending on each assignment).**

**Technology Requirement:**

Students will be required to complete and submit assignments by using Moodle, the learning management system for Elite Learning. The course can be accessed at [www.svetn.org](http://www.svetn.org). Students will need use of the Internet for all coursework. Access to Microsoft Word and PowerPoint are also required.

**Technical Support:**

Technical problems are not common but occur from time-to-time. To receive prompt support, students must submit a trouble ticket by going to www.svetn.org and then selecting the Contact tab. The trouble ticket form will be distributed to the informational support team. You should receive a response within 24 hours (usually much sooner). After you have submitted the trouble ticket, please send me an email or message to let me know what problems you are having.

**Teaching Methods:**

The teaching/learning method incorporates a Moodle delivery, with an active discussion and assignments featuring constant interaction between the students and the instructor. There is also a focus on reading assignments from both the textbook and primary source accounts from the texts as well as the web, and an emphasis on writing.

**Course Learning Outcomes/Objectives**

The emphasis of Principles to Sociology (SOC 200) will be placed on applying sociology to everyday life. Upon completion of this course, the student should be able to:

1. Apply theories, principles, and concepts to everyday life.
2. Discern the major theoretical approaches of sociology.
3. Understand the methods of sociological (scientific) research.
4. Analyze and evaluate the impact that culture, socialization, social structure, stratification, and social institutions have on the individual’s life.
5. Identify the social forces that influence and inform personal choices and decisions in life.

**Core Competencies**

This course satisfies VCCS Core Competencies in the following categories:

- Communication
- Critical Thinking
- Cultural and Social Understanding
- Information Literacy
Method of Evaluating Student Achievement

Grading Policy & Scale:

This course will be graded on a ten-point scale:

100-90 % = A
89-80 % = B
79-70 % = C
69-60 % = D
59 % or less = F

Exams (4 @ 100 each) = 400 points
Learning Unit Discussion Board (15 @ 15 each) = 225 points
Learning Unit Quiz (15 @ 15 each) = 225 points
Video and Questions (15 @ 10 each) = 150 points

Total Points = 1,000 points 100%

Plus the opportunity for extra credit through participation in Sociology in the News Forum.

Each Learning Unit is designed to cover one chapter of material. All work for each Learning Unit must be completed by its assigned date.

The Learning Unit is laid out as follows:

1. Begin each Learning Unit by reading the assigned chapter.
2. Watch the assigned video and answer the corresponding questions (Two (2) essay questions worth five (5) points each for a total of 10 points).
3. Review the chapter objectives located in the Learning Unit.
4. Review the PowerPoint presentation that corresponds with each Learning Unit/Chapter.
5. Contact the instructor with any questions from the PowerPoint presentation or chapter objectives.
6. Complete the Learning Unit Quiz. (15 multiple choice and true/false questions worth a total of (15) points).
7. Complete the Learning Unit Discussion Board posts for the week. Each week, the student must post one (1) question by Tuesday at 3:30 and respond to two (2) questions posted by a classmate by Friday at 3:30. Questions should be formulated with attention to course material and the Learning Unit reading assignment. The two responses must be reflective of the information in the textbook and page numbers must be listed to show that the responses are based on information in the textbook, not merely personal opinion. Each response must be two paragraphs in length with complete sentences and attention to grammar and spelling.
All Learning Unit Assignments must be completed by 3:30 on Friday, at which time the Learning Unit will be closed.

Discussion Board Rubric:
First post (Question for classmates) = 5 points
Responses to questions posted by classmates. You will respond to two (2) of the questions posted by your classmates:

1. Mentions at least two (2) specific points from the article or reading. = 1 point
2. Relation of new information to old information learned in the course to date. = 1 point
3. Relation of information in article or reading to personal experience. = 1 point
4. Discussion at a critical level, not just recitation of facts from the article. = 1 point
5. Length of posting is at least two full paragraphs. = 1 point
Point total for question and two responses = 15 points

No points will be awarded for late Discussion Board submissions, unless the instructor receives an email from the student’s guidance counselor stating that an extension is necessary as well as an explanation of why the extension is necessary. Extensions will only be granted under circumstances of illness or emergency.

*Please note: All essay questions in this course must be at least two (2) full paragraphs in length and points will be deducted for misspelled words and grammatical errors.

All grades will be reported by SVETN to each school with a numeric grade and a recommended letter, but assignment of a final letter grade will be at the discretion of the student's school.

Students should expect to receive feedback from the instructor on all discussion board posts within 72 hours of the due date. Because it takes much longer to grade tests, you can expect feedback within 7 days of your submission (usually sooner).

Late Work Policy:

Please be aware that this is a rigorous college course which requires disciplined work habits and the meeting of deadlines. Due dates are located on the calendar and throughout the course. You should give yourself plenty of time on assignments and don’t wait until the last minute. For example: An assignment has been open for an entire week. You don’t attempt the quiz until 30 minutes before it closes but then you have technical problems. You will not be given an extension because ample time was given on the quiz. No extensions will be granted unless the instructor receives an email from the student’s guidance counselor stating that an extension is necessary as well as an explanation of why the extension is necessary. Extensions will only be granted under circumstances of illness or emergency.

I will not reopen an assignment after it has closed. Plan accordingly if you will be out of school on trips.
Attendance Policy:

Because this is an Internet based course, there is not a scheduled time set for your coursework. Each student must be dedicated to completing assignment independently. The student will be required to log in to this course on a regular basis, which will be checked by the teacher. The school and/or parents will be notified if a student has not logged into their course for a three day period.

Contacts will also be made if a student is logging into their course with only a minimum amount of work each day. Expect no less than 60-90 minutes of work each day.

At least once every school day, you are required to log on to MOODLE and perform three tasks:

1. Check your inbox for new messages.
2. Check for new course announcements under “Latest News.”
3. Check the calendar under “Upcoming Events,” to see what work is due.

You should then proceed to work on the assignments within the current unit.

How to be Successful:

- Make sure you read through this entire document. There is useful information here.
- Stay on task by printing off your assignment sheets and keeping them in a notebook with a calendar.
- Plan ahead, and do not procrastinate. The dual enrollment classes are college classes. An asynchronous class requires discipline. If you are not self-disciplined in your studies, then you need to rethink your decision to take this class.
- You must stay focused and keep a steady pace, or you will fall behind.
- Technical difficulties may occur. Remember that technical difficulties happen with online courses. Report technical problems as soon as possible by submitting a trouble ticket at www.svetn.org under the Contact tab.

Academic Integrity:

Each student will be bound by the academic codes of their school. Any violations will be reported to the student’s school for appropriate disciplinary action. Cheating will not be tolerated. Because these courses are considered college courses, each student is considered a responsible adult. It is assumed that students will maintain standards of conduct appropriate to membership in Elite Learning as well as the community college. Emphasis is placed on standards of student conduct rather than on limits or restrictions. Guidelines and regulations governing student conduct are developed by the Elite Learning faculty, staff, and administration. More detailed information is found in the Elite Learning Student Guide.

Disabilities:

Students who participate in this class are also high school students. Each high school has resources available for students with disabilities (IEP). Please contact the guidance counselor at your school to request academic accommodations. Each community college also has the Office of Student Services, which may be able to provide additional services. A representative from your school (guidance counselor) may make a request for services at the college. That office will evaluate the request and
make recommendations for appropriate and reasonable accommodations, which the student will provide to the instructor. Please contact your guidance counselor or SVETN for more information.

**Emergency Policy:**

Follow all emergency policies for your home school.

**Course Information**

**WEEK ONE**

1. Read chapter 1: Sociology—Perspective, Theory, and Method

2. Watch the assigned video and answer the corresponding questions (Two (2) essay questions worth five (5) points each for a total of 10 points).

3. Review the chapter objectives located in the Learning Unit.

4. Review the PowerPoint presentation.

5. Complete the Learning Unit 1 Quiz. (15 multiple choice and true/false questions worth a total of (15) points).

7. Complete the Learning Unit 1 Discussion Board posts for the week. Each week, the student must post one (1) question by Tuesday at 3:30 and respond to two (2) questions posted by a classmate by Friday at 3:30. Questions should be formulated with attention to course material and the Learning Unit reading assignment. The two responses must be reflective of the information in the textbook and page numbers must be listed to show that the responses are based on information in the textbook, not merely personal opinion. Each response must be two paragraphs in length with complete sentences and attention to grammar and spelling. (Please see the course syllabus along with the Special Instructions for Discussion Board Posts for more information on what to post in the Discussion Board).

All Learning Unit Assignments must be completed by 3:30 on Friday, at which time the Learning Unit will be closed.

All Learning Unit 1 Work Due by 3:30 p.m. Friday, September 2.

**WEEK TWO**

1. Read chapter 2: Culture
2. Watch the assigned video and answer the corresponding questions (Two (2) essay questions worth five (5) points each for a total of 10 points).

3. Review the chapter 2 objectives located in the Learning Unit.

4. Review the PowerPoint presentation.

5. Complete the Learning Unit 2 Quiz. (15 multiple choice and true/false questions worth a total of (15) points).

6. Complete the Learning Unit 2 Discussion Board posts for the week.

All Learning Unit 2 Work Due by 3:30 p.m. Friday, September 16.

WEEK THREE

1. Read chapter 3: Socialization–From Old Age to Infancy

2. Watch the assigned video and answer the corresponding questions.

3. Review the chapter 3 objectives located in the Learning Unit.

4. Review the PowerPoint presentation.

5. Complete the Learning Unit 3 Quiz.

6. Complete the Learning Unit 3 Discussion Board posts for the week.

All Learning Unit 3 Work Due by 3:30 p.m. Friday, September 30.

WEEK FOUR

1. Read chapter 4: Social Interaction in Everyday Life

2. Watch the assigned video and answer the corresponding questions.

3. Review the chapter 4 objectives located in the Learning Unit.

4. Review the PowerPoint presentation.

5. Complete the Learning Unit 4 Quiz.

6. Complete the Learning Unit 4 Discussion Board posts for the week.
All Learning Unit 4 Work Due by 3:30 p.m. Friday, October 14.

WEEK FIVE

1. Read chapter 5: Groups and Organizations
2. Watch the assigned video and answer the corresponding questions.
3. Review the chapter 5 objectives located in the Learning Unit.
4. Review the PowerPoint presentation.
5. Complete the Learning Unit 5 Quiz.
6. Complete the Learning Unit 5 Discussion Board posts for the week.

All Learning Unit 5 Work Due by 3:30 p.m. Friday, October 28.

EXAM ONE (Covering Chapters 1–4) – must be completed and in instructor’s inbox by 3:30 p.m. Friday, October 28—no late exams will be accepted!

WEEK SIX

1. Read chapter 6: Sexuality and Society
2. Watch the assigned video and answer the corresponding questions.
3. Review the chapter 6 objectives located in the Learning Unit.
4. Review the PowerPoint presentation.
5. Complete the Learning Unit 6 Quiz.
6. Complete the Learning Unit 6 Discussion Board posts for the week.

All Learning Unit 6 Work Due by 3:30 p.m. Friday, November 11.

WEEK SEVEN

1. Read chapter 7: Deviance
2. Watch the assigned video and answer the corresponding questions.
3. Review the chapter 7 objectives located in the Learning Unit.
4. Review the PowerPoint presentation.

5. Complete the Learning Unit 7 Quiz.

6. Complete the Learning Unit 7 Discussion Board posts for the week.

All Learning Unit 7 Work Due by 3:30 p.m. Friday, November 25.

WEEK EIGHT

1. Read chapter 8: Social Stratification

2. Watch the assigned video and answer the corresponding questions.

3. Review the chapter 8 objectives located in the Learning Unit.

4. Review the PowerPoint presentation.

5. Complete the Learning Unit 8 Quiz.

6. Complete the Learning Unit 8 Discussion Board posts for the week.

All Learning Unit 8 Work Due by 3:30 p.m. Friday, December 9.

WEEK NINE

1. Read Chapter 9: Global Stratification

2. Watch the assigned video and answer the corresponding questions.

3. Review the chapter 9 objectives located in the Learning Unit.

4. Review the PowerPoint presentation.

5. Complete the Learning Unit 9 Quiz.

6. Complete the Learning Unit 9 Discussion Board posts for the week.

All Learning Unit 9 Work Due by 3:30 p.m. Friday, January 20.

EXAM TWO (Covering Chapters 5–8) – must be completed and in instructor’s inbox by 3:30 p.m. Friday, January 20—no late exams will be accepted!

WEEK TEN
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1. Read Chapter 11: Race and Ethnicity
2. Watch the assigned video and answer the corresponding questions.
3. Review the chapter 11 objectives located in the Learning Unit.
4. Review the PowerPoint presentation.
5. Complete the Learning Unit 11 Quiz.
6. Complete the Learning Unit 11 Discussion Board posts for the week.

WEEK TWELVE

1. Read Chapter 12: Economics and Politics
2. Watch the assigned video and answer the corresponding questions.
3. Review the chapter 12 objectives located in the Learning Unit.
4. Review the PowerPoint presentation.
5. Complete the Learning Unit 12 Quiz.
6. Complete the Learning Unit 12 Discussion Board posts for the week.
All Learning Unit 12 Work Due by 3:30 p.m. Friday, March 3.

WEEK THIRTEEN

1. Read Chapter 13: Family and Religion
2. Watch the assigned video and answer the corresponding questions.
3. Review the chapter 13 objectives located in the Learning Unit.
4. Review the PowerPoint presentation.
5. Complete the Learning Unit 13 Quiz.
6. Complete the Learning Unit 13 Discussion Board posts for the week.

All Learning Unit 13 Work Due by 3:30 p.m. Friday, March 17.

EXAM THREE – must be completed and in instructor’s inbox by 3:30 p.m. Friday, March 17—no late exams will be accepted!

WEEK FOURTEEN

1. Read Chapter 14: Education, Health, and Medicine
2. Watch the assigned video and answer the corresponding questions.
3. Review the chapter 14 objectives located in the Learning Unit.
4. Review the PowerPoint presentation.
5. Complete the Learning Unit 14 Quiz.
6. Complete the Learning Unit 14 Discussion Board posts for the week.

All Learning Unit 14 Work Due by 3:30 p.m. Friday, March 31.

SPRING BREAK: scheduled for April 12–16, but may vary due to weather and excessive school closures.

WEEK FIFTEEN

1. Read Chapter 15: Population, Urbanization, and Environment
2. Watch the assigned video and answer the corresponding questions.

3. Review the chapter 15 objectives located in the Learning Unit.

4. Review the PowerPoint presentation.

5. Complete the Learning Unit 15 Quiz.

6. Complete the Learning Unit 15 Discussion Board posts for the week.

All Learning Unit 15 Work Due by 3:30 p.m. Friday, April 21.

EXAM FOUR – Final Exam must be completed and in instructor’s inbox by 3:30 p.m. Friday, May 5. Again, no late exams will be accepted!

It is critical that all students read the Elite Learning Guide for Students. This guide is located at www.svetn.org as well as within your course. Contact Dawn Stafford, SVETN Executive Director, if you have questions or concerns.

Course syllabus and schedule is subject to change at the discretion of the instructor.

* As this is an online class, obviously regular attendance cannot be taken, but if you cannot contribute in the online discussion or turn in your assignments for one week, then you will be assessed a grade penalty.